



***Mehlville School District***

*Individually Focused. Committed to All.*

**COMPREHENSIVE SCHOOL IMPROVEMENT PLAN**

**Forder Elementary**

**2017-2018**

**DATE**

**August 2017**

## Overview

CSIP Planning Team:

1. Administrator:  
Dr. Whitney Maus
  
2. Leadership Team:  
Shelly Jackson  
Jamie Suthers  
Tim Rebholz  
Kristin Steingrubby  
Heidi Kwentus  
Stacie Boren  
Cindy Bright  
Cari Roper  
Sarah Butchko  
Karen Hanson
  
3. Professional Development Representatives:  
Cari Roper  
Stacie Boren

## **Mission**

Fostering  
Academic excellence and acceptance for  
Learners to be productive  
Citizens  
Of character in our  
Nurturing and  
Safe school

## **Vision**

Forder will:

- Utilize data in collaborative teams to differentiate instruction for our diverse learners.
- Support students through school wide behavior systems.
- Cultivate partnerships with our community to maximize student success.
  
- Maintain high expectations that the actions of our students, families, and staff reflect the Forder 5 (Be Responsible, Be Respectful, Be Cooperative, Be Kind and Be Safe.)

## **Forder Elementary School Building Goals 2017-2018**

I. Student Preparation

II. School Climate

III. Teacher Support

IV. Effective and Efficient

COMPREHENSIVE SCHOOL IMPROVEMENT PLAN  
GOAL, PERFORMANCE INDICATOR, BUILDING ACTION,  
GRADE LEVEL & TEAM MEMBER ACTIONS

**Goal # 1    Student Preparation**

**Performance Indicator - 1.1** All students will be reading on grade level or show one year growth from the start to end of the year.

**Building Action 1.1.1** Utilize NSGRA instructional reading assessment data to ensure 100% of students are reading on grade level or show one year growth.

**Performance Indicator - 1.2** Increase the percentage of K-5 students showing growth on district benchmark assessments from the beginning to the end of the year.

**Building Action 1.1.2** Utilize Mastery Connect pre and post assessments to show student growth from the beginning to the end of the school year.

**Performance Indicator - 1.3** Increase the percentage of students meeting the 90/90 attendance requirement to meet or exceed 90% of all students.

**Building Action 1.3.1** Utilize individual student attendance data in SIS and Pulse to analyze attendance data.

NO	GRADE LEVEL & TEAM MEMBER ACTIONS	RESPONSIBILITY	DATA SOURCE	DATE SPAN	M e t	P r o g r e s s i	N o t M e t

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1.	The Leadership Team will meet bi-monthly to analyze and interpret data to monitor and support grade levels teams.	principal, Leadership Team, classroom teachers	grade level agendas, data meeting minute form	8/2017-5/2018			
2.	Weekly collaborative grade level meetings utilizing the data team structure guided by grade level PDSA cycles. <ul style="list-style-type: none"> <li>● create formative assessments</li> <li>● analyze assessment results to document student growth</li> <li>● determine teaching strategies and interventions</li> </ul>	Data teams, principal, other staff as applicable	completed work, common assessments, PLC Data form, meeting agendas/minutes	8/2017-5/2018			
3.	SMART (Tier 3) team will collaborate and coordinate interventions for students who have not been successful within the core curriculum and tier II interventions.	Principal, SMART Team representatives, grade level teams	AimsWeb (SSD), LLI, Mastery Connect, NSGRA, MyMath assessments, Front Row	8/2017-5/2018			
4.	Classroom teachers will collect and analyze student reading levels every six weeks. This data will be utilized through the data team process to make informed programming decisions based on individual student needs.	Principal, Grade Level Teams, interventionist	Guided Reading Longitudinal Progress Graph (every 6 weeks)	9/2017-5/2018			
5.	Classroom teachers in all grade levels will administer the NSGRA for final reading levels in May 2018.	Classroom Teachers	NSGRA	May 2018			

6.	Classroom teachers will administer pre and post assessment in math and science to all students in grades K-5 <sup>th</sup> , along with benchmark assessments two times a year. Third through fifth grades will administer a pre and post assessment in reading, along with benchmark assessments three times a year. Teams will analyze and compare the data with standards based report cards.	Classroom Teachers	Mastery Connect Reports	8/2017-5/2018			
7.	Teachers will reach out to students who are frequently missing school monthly. Administrator will send attendance letters when 10 days are missed and assist parents in making plan for better attendance.	Classroom teachers, principal	SIS and Pulse attendance reports	8/2017-5/2018			

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**Goal # 2 School Climate**

**Performance Indicator - 2.1** Decrease negative student behaviors (office referrals) from 154 for the 2016-2017 school year to 140 for 2017-2018 school year.

**Building Action 2.1.1** Analyze office discipline referrals and behavior notes to determine target areas needing re-teaching.

**Building Action 2.1.2** Be proactive by providing lessons in all areas after long breaks.

**Performance Indicator - 2.2** Establish a baseline level of student engagement within all schools.

**Building Action 2.2.2** Administer the Instructional Practices Inventory 3 times per school year (after training) to assess overall student engagement levels as a snapshot of building-wide engagement.

NO	GRADE LEVEL & TEAM MEMBER ACTIONS	RESPONSIBILITY	DATA SOURCE	DATE SPAN	M e t	P r o g r e s s i n g	N o t M e t
1.	<i>Second Step</i> lessons will be taught by the school counselor as a universal. PBIS Tier 1 will focus on incorporating activities to reinforce the <i>Second</i>	Principal, PBIS Tier 1 Team, students, Parents	Pre and Post Test	8/2017-5/2018			



	<i>Steps.</i> The team will analyze our monthly data and adjust lessons when necessary.					
2.	PBIS Tier 2/3 team will coordinate Tier 2 interventions that will be implemented school-wide designed to meet the needs of students who are not successful with universal supports (CICO).	PBIS Coaches, Principal, PBIS team	CICO, SRSS (3x a year), Behavior Notes, ODRs	8/2017-5/2018		
3.	Maintain community involvement by having at least 2 non staff members remain on the community team.	Principal, Community Team	Meeting Minutes	8/2016-5/2017		
4.	Tier 2/3 will research and expand options to support Tier 3 students who are not responding to Tier 2 supports or who are at-risk through attending FABI Training.	PBIS Tier 2/3 Team	Meeting Minutes, ODRs, behavior notes, CICO data	8/2017-5/2018		
4.	Increase community outreach through collaborating with organizations such as St. Lukes, Faith Lutheran, and Boeing. <ul style="list-style-type: none"> <li>● Family First at Forder</li> <li>● ITEF Grant Opportunities</li> <li>● Weekend Food Bags</li> </ul>	Community Team, staff, students	Meeting Minutes, calendar of events, family surveys, attendance at events	8/2017-5/2018		
5.	Increase student engagement through the use of Kagan Cooperative Learning strategies and opportunities for project based learning. In turn, decreasing the number of behavior notes and ODR's.	All staff	IPI walk through, grade level meetings, behavior notes, ODR	8/2017-5/2018		

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***Goal #3 Teacher Support***

***Performance Indicator - 3.1*** Maintain high quality professional development opportunities for all teachers at 48 hours (including Challenger PD opportunity) or more for the 2017-2018 school year.

***Building Action 3.1.1*** Utilize all professional development opportunities to promote continuous teaching and learning.

NO	GRADE LEVEL & TEAM MEMBER ACTIONS	RESPONSIBILITY	DATA SOURCE	DATE SPAN	M e t	P r o g r e s s i n g	N o t M e t
1.	Teachers will receive professional development on My Sci Units throughout the school year during district PD days as well as on some building based PD days.	Principal, Staff, Curriculum Office	Staff surveys, Meeting Agendas, Student Data Binders	8/2017-5/2018			
2.	Teachers will receive training and coaching of Continuous Classroom Improvement during the summer of 2017 and during early release days.	Principal, PLC Leadership Team	Student Data Binders, Meeting Agendas, Staff Surveys	8/2017-5/2018			

3.	Teachers will receive training on the following components of Lucy Calkins Units of Study: Word Study, Shared Reading, and Read Aloud.	Principal, Staff, Curriculum Office	Administrator observations, Meeting Agendas, staff surveys	8/2017-5/2018			
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## Tentative Forder Elementary 2017-2018 PD Plan

<b>DATE</b>	<b>IDEA SESSION TITLE/TOPIC</b>	<b>RESOURCES NEEDED</b>
August 30th	CCI / Front Row	Mission, Vision, Norms, Front Row Webinar
September 27th	K&2 New Lucy Components / 1, 3, 4, 5 My Sci	Lucy Calkins Units of Study / My Sci Materials
October 25th	CCI/PLC Work	PLC Coach - Brooke
November 7th	DISTRICT PD	DISTRICT PD
November 29th	New Lucy Components / 5 <sup>th</sup> @ MySci	Lucy Calkins Materials
January 5th	DISTRICT PD	DISTRICT DESIGNATED
January 31st	Learning Progression (Reading)	Cathy Steiner
February 16th	TEACHER WORKDAY	TEACHER WORKDAY
February 28th	CCI / New Lucy Components / 5 <sup>th</sup> @ MySci	Lucy Calkins Materials
March 21st	PBL / Google Classroom / STEM	Sadie Lewis
April 3rd	DISTRICT PD	DISTRICT PD
April 25th	Follow up on Technology PD	